



DPG DEGREE COLLEGE

(Approved by AICTE & Affiliated to MDU)



Recognized 2(f) by UGC & Accredited with 'A' Grade by NAAC

Sector-34, Near Marble Market, Gurugram 122001

REVA – FRESHER'S PARTY 2025

Date-9-10- 2025

Date: 9 October 2025

Venue: Dpg Degree College

Time: 4 pm. Onwards

1. Introduction

The Freshers' Party 2025 was organized with the objective of welcoming the new batch of students of DPG STM College and fostering a sense of belonging within the campus community. The event was successfully executed through meticulous planning, efficient coordination, and active participation from all members involved.

2. Purpose of the Meeting

The meeting was conducted to assign specific responsibilities to different committees, finalize the duty chart, and ensure a smooth flow of the event without any disruption. The prime focus was to maintain discipline, manage the crowd effectively, and provide an enjoyable and memorable experience to all attendees.

3. Program Details

- **Event Name:** REVA 2025 (Freshers' Party)
- **Venue:** F block
- **Date:** 9-10-2025
- **Time:** 4 pm. Onwards
- **Participants:** Faculty, seniors, freshers, and organizing committee members



4. Duty Allocation and Execution

The duties were distributed among various teams to ensure efficient management:

- **Reception & Welcome Committee:** Responsible for welcoming the guests, faculty, and students. Badges and entry were managed smoothly without delays.
- **Stage & Anchoring Committee:** Ensured the seamless execution of performances, announcements, and coordination with performers.
- **Discipline & Security Committee:** Maintained proper order and discipline throughout the event, managed crowd movement, and addressed any issues proactively.
- **Cultural & Entertainment Committee:** Coordinated cultural performances and entertainment segments, which were well-received by the audience.
- **Refreshment Committee:** Ensured timely and adequate serving of snacks and refreshments for students, faculty, and guests.
- **Decoration Committee:** Beautified the venue with vibrant and creative decorations, creating an engaging and festive atmosphere.
- **Photography & Media Committee:** Captured key moments of the event for documentation and promotional purposes.



5. Coordination and Communication

Regular coordination among committee heads and volunteers was the key to the smooth execution of the program. Real-time communication ensured that any last-minute changes or requirements were handled efficiently.



6. Highlights of the Event

- Enthusiastic participation of students and faculty members.
- Seamless flow of performances and activities.
- Excellent teamwork and coordination among volunteers.
- Strict adherence to time schedules.
- Positive feedback from students, faculty, and guests.

7. Outcome and Impact

The Freshers' Party created a welcoming environment for the newcomers, helping them feel included and connected with the campus community. It strengthened team spirit, showcased student talent, and reflected the strong organizational capabilities of the students and faculty involved.

8. Acknowledgment

The successful execution of the program was possible due to the dedicated efforts of all committees, volunteers, and faculty coordinators. Special thanks to the organizing team for their leadership and support in ensuring a flawless event.

9. Conclusion

The Freshers' Party was a grand success and served as a wonderful platform for interaction, talent showcase, and community building. The systematic duty allocation and effective implementation played a major role in achieving the objectives of the event.



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(Convener, Cultural Committee)

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